



## Allahabad Bank

### Allahabad Bank: Clerk Exam. 2008 (Held on 30-08-2008)

1. If a word is typed that is not in Word's dictionary, a \_\_\_ wavy underline appears below the word.

- (A) red
- (B) green
- (C) blue
- (D) black
- (E) None of these

Ans (A)

2. The \_\_\_\_\_ button on the quick access Toolbar allows you to cancel your recent commands or actions.

- (A) Search
- (B) Cut
- (C) Document
- (D) Undo
- (E) None of these

Ans (D)

3. In Excel, any set of characters containing a letter , hyphen, or space is considered \_\_\_\_

- (A) a formula
- (B) text
- (C) a name
- (D) a title
- (E) None of these

Ans (B)

4. \_\_\_\_\_ Software allows users to perform calculations on rows and columns of data.

- (A) Word processing
- (B) Presentation graphics
- (C) Database Management Systems
- (D) Electronic Spreadsheet
- (E) None of these

Ans (C)

5. A \_\_\_\_\_ represent approximately one billion memory locations.

- (A) kilobyte
- (B) megabyte
- (C) gigabyte
- (D) terabyte
- (E) None of these

Ans (C)

6. \_\_\_\_\_ cells involves creating a single cell by combining two or more selected cells.

- (A) Formatting
- (B) Merging
- (C) Embedding
- (D) Splitting
- (E) None of these

Ans (B)

7. The operating system is the most common type of \_\_\_\_\_ software.

- (A) communication
- (B) application
- (C) system
- (D) word-processing
- (E) None of these

Ans (C)

8. When you quickly press and releases the left mouse button twice , you are \_\_\_\_\_

- (A) Primary-clicking
- (B) pointing
- (C) Double-clicking
- (D) Secondary-clicking
- (E) None of these

Ans (C)

9. The horizontal and vertical lines on a worksheet are called \_\_\_\_\_

- (A) cells
- (B) sheets
- (C) block lines
- (D) gridlines
- (E) None of these

Ans (D)

10. To delete an incorrect character in a document, \_\_\_\_\_ to erase to the right of the insertion point.

- (A) press the left mouse key
- (B) double-click the right mouse key
- (C) press the BACKSPACE key
- (D) press the delete key
- (E) None of these

Ans (D)

11. The operating system does all of the following EXCEPT:

A provide a way for the user to interact with the computer.

B manage the central processing unit (CPU).

C manage memory and storage.

D enable users to perform a specific task such as document editing.

Ans (D)

12. During the boot process, the \_\_\_\_\_ looks for the system files.

A CD

B. BIOS

C. CPU

D. DVD

Ans (B)

13. \_\_\_\_\_ are lists of commands that appear on the screen.

A GUIs

B Icons

C Menus

D Windows

Answer: C

14. \_\_\_\_\_ is the ability of an operating system to control the activities of multiple programs at the same time.

A Multitasking

B Streamlining

C Multiuser

D Simulcasting

Answer: A

15. The unique signal, generated by a device, that tells the operating system that it is in need of immediate attention is called an:

A action.

B event.

C interrupt.

D activity.

Answer: C

16. The operating system controls access to the processor by assigning a(n) \_\_\_\_\_ to each task requiring the processor's attention.

A CPU

B slice of time

C stack

D event

Answer: B

17. The blocks of code, included in the operating system, that software applications interact with are

known as:

- A application programming interfaces (APIs).
- B complimentary metal-oxide conductors (CMOS).
- C device drivers.
- D bootstrap loaders.

Answer: A

18. MS-DOS is a \_\_\_\_\_ operating system.

- A point-and-click
- B user-friendly
- C command-driven
- D Mac

Answer: C

19. An interrupt handler is a(n):

- A location in memory that keeps track of recently generated interrupts.
- B peripheral device.
- C utility program.
- D special numeric code that indicates the priority of a request.

Answer: D

20. A spooler is a(n):

- A location in memory that maintains the contents of a document until it prints out.
- B print job.
- C program that coordinates the print jobs that are waiting to print.
- D message sent from the printer to the operating system when a print job is completed.

Answer: C

21. Virtual memory is typically located:

- A on a floppy disk.
- B in the CPU.
- C in a flash card.
- D on the hard drive.

Answer: D

22. The purpose of a swap (or page) file is to:

- A maintain pages of documents that are being spooled to the printer.
- B hold a program's data or instructions in virtual memory when it can't fit in RAM.
- C prevent thrashing in a multitasking environment.
- D allow multiple print jobs to print their pages out simultaneously.

Answer: B

23. The definition of thrashing is:

- A swapping data between virtual memory and RAM too frequently.
- B insufficient hard disk space.
- C too many processors being managed by the operating system.
- D inaccurate information stored in the registry.

Answer: A

24. All of the following are TRUE of Safe Mode EXCEPT:

- A Safe Mode is a special diagnostic mode.
- B Safe Mode loads all nonessential icons.
- C Safe Mode allows users to troubleshoot errors.
- D Safe Mode loads only the most essential devices.

Answer: B

25. Verification of a login name and password is known as:

- A configuration.
- B accessibility.
- C authentication.
- D logging in.

Answer: C

26. The combination of the operating system and the processor is referred to as the computer's:

- A CPU.
- B platform.
- C BIOS.
- D CMOS.

Answer: B

27. The following message generally means:

- A a nonsystem floppy has been left in the floppy disk drive.
- B the CD drive is not functioning.
- C the BIOS is corrupted.
- D there is a problem loading a device.

Answer: A

28. Which of the following is the correct sequence of actions that takes place during the boot-up process?

- A Load operating system ? Activate BIOS ? Perform POST ? Check configuration settings
- B Activate BIOS ? Perform POST ? Load operating system ? Check configuration settings
- C Perform POST ? Load operating system ? Activate BIOS ? Check configuration settings
- D Activate BIOS ? Check configuration settings ? Perform POST ? Load operating system

Answer: B

29. All of the following are steps involved in the boot process EXCEPT:

- A load the operating system into RAM.
- B the power-on self-test.
- C activate the basic input/output system (BIOS).
- D load application programs.

Answer: D

30. The \_\_\_\_\_, stored on a ROM chip, is responsible for loading the operating system from its permanent location on the hard drive into RAM.

- A BIOS
  - B API
  - C device driver
  - D supervisor program
- Answer: A

31. The basic input/output system (BIOS) is stored in:

- A RAM.
- B ROM.
- C the CPU.
- D the hard drive.

Answer: B

32. Ensuring that the essential peripheral devices are attached and operational is the \_\_\_\_\_ process.

- A configuration
- B CMOS
- C POST
- D ROM

Answer: C

33. The memory resident portion of the operating system is called the:

- A registry.
- B API.
- C CMOS.
- D kernel.

Answer: D

34. Which of the following does NOT occur during the power-on self-test (POST)?

- A The ScanDisk utility begins to run.
- B The video card and video memory are tested.
- C The BIOS identification process occurs.
- D Memory chips are checked to ensure they are working properly.

Answer: A

35. All of the following are TRUE regarding virtual memory EXCEPT:

- A any amount of RAM can be allocated to virtual memory.
- B the setting for the amount of hard drive space to allocate to virtual memory can be manually changed.
- C this temporary storage is called the swap file (or page file).
- D virtual memory is physical space on the hard drive.

Answer: A

36. The operating system allows users to organize the computer's contents in a hierarchical structure of directories that include all of the following EXCEPT:

- A files.
- B folders.

D drives.  
D systems.  
Answer: D

37. All of the following statements concerning windows are true EXCEPT:  
A windows are an example of a command-driven environment.  
B windows can be resized and repositioned on the desktop.  
C more than one window can be open at a time.  
D toolbars and scrollbars are features of windows.  
Answer: A

38. All of the following statements concerning files are true EXCEPT:  
A A file is a collection of related pieces of information stored together for easy reference.  
B Files can be generated from an application.  
C Files are stored in RAM.  
D Files should be organized in folders.  
Answer: C

39. Using Windows Explorer, a plus (+) sign in front of a folder indicates:  
A an open folder.  
B the folder contains subfolders.  
C a text file.  
D a graphics file.  
Answer: B

40. In Windows XP, if you want to see the file size and modified dates of all files in a folder, the best viewing option is the \_\_\_\_\_ view.  
A List  
B Thumbnails  
C Details  
D Icon  
Answer: C

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