



(Papers) IBPS PO Exam Paper - 2013 "Held on: 27-10-2013"

::COMPUTER KNOWLEDGE::

1. Macros stored in the global macro sheet can be used

- (a) in the current document only
- (b) in any document
- (c) can be used only with other macros of the global macro sheet
- (d) not consistent behaviour
- (e) None of the above

2. About pasting from the clip board

- (a) a part of the clip board contents can be pasted
- (b) whole of the contents of clip board can be pasted
- (c) sometimes (a) and sometimes (b)
- (d) (a) and (b)
- (e) None of the above

3. One of the following statements is not true for BUFFERS command

- (a) increasing numbers of BUFFERS can speed program execution, but only to a certain extent
- (b) the more buffers that exist the more sectors can be stored in memory; hence fewer accesses of disk are necessary
- (c) The BUFFERS command is used to establish the number of disk buffers set up by MS-DOS during booting

- (d) All of the above
- (e) None of the above

4. EPROM can be used for

- (a) erasing the contents of ROM
- (b) reconstructing the contents of ROM
- (c) erasing and reconstructing the contents of ROM
- (d) duplicating the ROM
- (e) None of the above

5. Attributes can be defined for

- (a) entity
- (b) switch board
- (c) macro
- (d) pages
- (e) None of the above

6. Where will we find the referential integrity command ?

- (a) Tools
- (b) View
- (b) Format
- (d) Table
- (e) None of these

7. Anything that is typed in a worksheet appears

- (a) in the formula bar only
- (b) in the active cell only
- (c) in both active cell and formula bar
- (d) in the formula bar first and when we press ENTER it appears in active cell
- (e) None of the above

8. Which bar is usually located below the Title Bar that provides categorised options?

- (a) Menu Bar
- (c) Status Bar
- (b) Toolbar
- (d) Scroll Bar
- (e) None of the above

9. A pixel is

- (a) a computer program that draws picture
- (b) a picture stored in the secondary memory
- (c) the smallest resolvable part of a picture

- (d) a virus
- (e) None of the above

10. How many types of cell references are available in Excel?

- (a) 3
- (b) 4
- (c) 8
- (d) 10
- (e) None of these

11. VIRUS stands for

- (a) Very Important Record User Searched
- (b) Verify Interchanged Result Until Source
- (c) Virtual Information Resource Under Seize
- (d) Very Important Resource Under Search
- (e) None of the above

12. Unlike filters queries can be saved as in a database.

- (a) objects
- (b) filters
- (c) database
- (d) Any of the above
- (e) None of these

13. Table of contents can be prepared by using

- (a) macros
- (b) headings as H1, H2, H3 and more in the document
- (c) by table of contents in tools menu
- (d) (b) and (c)
- (e) None of the above

14. Table in Word is a grid of rows and columns, with each cell can have

- (a) text or graphics
- (b) only text
- (c) only graphics
- (d) both
- (e) None of these

15. What is a database ?

- (a) It is a collection of data arranged in rows
- (b) It is a collection of data arranged in columns
- (c) It is a collection of data arranged in rows and columns

- (d) All of the above
- (e) None of the above

16. Which switch should be used in the DIR command to view files in a directories ?

- (a) /P
- (b) /W
- (c) /S
- (d) /L
- (e) None of these

17. When a key is pressed on the keyboard, which standard is used for converting the keystroke into the corresponding bits?

- (a) ANSI
- (b) ASCII
- (c) EBCDIC
- (d) ISO
- (e) None of the above

18. External database is

- (a) Database created in EXCEL
- (b) Database created using DBMS package
- (c) Database created in MS-Word
- (d) All of the above
- (e) None of the above

19. Which command we will give if we want to show the database objects with it's decription ?

- (a) Details
- (b) Show
- (c) List
- (d) Any of the above
- (e) None of the above

20. Word allows user to import graphics from

- (a) the library which comes bundled with Word
- (b) any where in the computer
- (c) various graphics format like gif, bmp, png, etc
- (d) only gif format
- (e) None of the above

Answer Key :

**1(b). 2(b). 3(d). 4(c). 5(a). 6(e). 7(c). 8(a). 9(c). 10(a). 11(a).
12(a). 13(b). 14(a). 15(c). 16(c). 17(a). 18(b). 19(a). 20(c).**



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